

Internal Vacancy – Quality Assurance Manager

We are looking to *recruit a hands-on Quality Assurance Manager to lead, manage and support the QA team.*

To support the growth agenda, we are seeking an excellent *Quality Assurance Manager* to join the team, reporting directly to the Managing Director. The environment will suit a self-starter with an engineering background would be an advantage but more important is a desire to be hands-on and thorough working knowledge of ISO9001:2015.

Key responsibilities for the role include:

- Develop strategies and processes to ensure that total quality is promoted throughout the company and the company's ISO9001 qualification is maintained.
- Assist with external audits across the business and manage internal quality audits.
- Develop processes and procedures to ensure that there is continuous improvement in all company operations and that waste is kept to a minimum.
- Be the company's expert on quality management and provide any necessary training to managers and staff to ensure that they pursue the objectives of total quality management and continuous improvement.
- Manage the quality department to ensure that the team are well motivated and receive all necessary training and development to enable them to carry out their responsibilities to the required standards.
- Develop quality targets and measures for all company operations and monitor the performance of the company against these.
- Provide advice and guidance to the company, its managers and staff on any regulatory aspects of quality management.
- Undertake all necessary research to keep abreast of developments in the fields of total quality management and continuous improvement to ensure that the company maintains its competitive position.
- Control all departmental budgets and resources to ensure that these operate cost effectively and in accordance with quality standards

The successful candidate will be able to demonstrate:

- Previous employment within a quality and lead audit role
- Good knowledge of ISO9001 quality systems
- Able to act self-sufficiently and communicate effectively
- Computer literate in Microsoft packages with a working knowledge of MRP systems
- Some travel to visit suppliers may be necessary so a driving licence and passport would be beneficial

The successful candidate will need as part of the process to: (i) satisfy basic eligibility criteria/certain conditions of employment (e.g. nationality rules/right to work); (ii) provide appropriate documentation to verify ID, nationality, employment and/or academic history, criminal record (unspent convictions only); and undergo UK Baseline Personnel Security Standard checks. Due to the nature of the work performed and the requirement of the client contracts that we hold, these security checks are required and in order to pass these Personnel Security checks you must hold a current British Passport.

No agencies

IF YOU FIT THIS CRITERIA, PLEASE APPLY IN WRITING WITH CV AND COVERING LETTER STATING YOUR SALARY to jobs@brooksbank.co.uk